

STUDY TIPS

MINIMUM MATERIALS/RESOURCES NEEDED:

- www.LEEDeducation.com
- USGBC website
- LEED Reference Manual

MUST KNOW:

- Basic understanding of the green building process
- Credit Intents
- Credit Requirements
- Submittal Requirements
- Standards

STUDY TIPS:

- Attend a LEED one day seminar. You will not be able to pass the exam based on this information, but will help you gain a basic understanding of the LEED building process.
- If possible join a study group. You will be less likely to fall behind on your studying if others are counting on you.
- Develop a plan of attack. One strategy may be to divide material into 10+/- sections, covering one section a week.
- Schedule exam date. Rescheduling is an option (48 hours notice) if not ready, but will force you set deadline
- Create a spreadsheet with rows for each credit and columns for credit intent, requirements, submittals, etc.
- Obtain a set of flash cards from www.LEEDeducation.com or one of the great websites on the internet

WEEK BEFORE TEST:

- Take a Mock Exam such as the one found in the Colorado Study Guide
- Your score should be a good indication on areas requiring more attention or if you are prepared to proceed in taking LEED AP Exam
- If not ready comfortable, reschedule the test. Give yourself a realistic deadline to try again

DAY OF TEST:

- Arrive early
- Ask test administrator for scratch paper and pencil
- During 10 minute tutorial, do a "memory dump" specifically noting LEED credits. This will be a valuable resource for your reference during the actual exam
- Read each question thoroughly. Many questions will be misleading.
- For questions with requiring multiple answers, immediately eliminate those which do not fit the parameters of the question. If you know your material, you should always be able to eliminate one or two answers.

IF UNSUCCESSFUL:

- Note areas of strength and weakness, focusing your efforts on the areas that need the most improvement
- Get in and take the exam as quickly as possible, ensuring that your previous efforts and information was not lost

IF SUCCESSFUL:

- Celebrate!!! Becoming a LEED Accredited Professional is an accomplishment worthy of praise
- Share your hints, tips, and notes with future users of www.LEEDeducation.com